



# Beaufort Primary School

## Charging and Remissions Policy

Date of original policy	September 2012	
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Beaufort Primary School acknowledges the right of every student to receive free school education and that activities offered wholly or mainly during normal teaching time must be made available to all pupils regardless of their parents' ability or willingness to help meet the cost.

To continue with the practice of providing additional optional activities, extended school activities and organised trips and residential experiences both in and outside school time, Governors have resolved to adopt the following Charging and Remissions Policy.

### **Charges**

- Board and lodging on residential visits (not to exceed the costs)
- Individual or group tuition in the playing of a musical instrument unless this is part of the National Curriculum
- Breakages and replacements as a result of damages caused wilfully or negligently by pupils
- Extra-curricular activities and school clubs
- Letting / rental of the school premises or grounds
- Extended school care activities such as Breakfast Club, After School Club, Holiday Clubs and the Full Day Care provision
- Charges for materials or ingredients where pupils wish to have the finished product.
- Lost school equipment.

### **Remissions**

Children who receive free school meals are entitled to the remission on charges for board and lodging costs during residential school trips.

The other above mentioned charges may be remitted for parents in receipt of free school meals. Such parents will be invited in confidence to apply for the remission of charges in full or part. Consideration may also be given to hardship cases where free school meals is not an entitlement at the discretion of the Headteacher.

### **Voluntary Contributions**

Voluntary contributions may be sought from parents for the following

- To contribute towards transport costs for residential school visits taking place during term time.
- To support the cost of non-residential educational visits taking place during school time.

Children of parents who do not make a voluntary contribution will not be denied the opportunity of taking part in a non-residential visit. However where insufficient voluntary contributions are made, the visit will not proceed if there are no alternative sources of funding for these activities.

Review Summer 2018